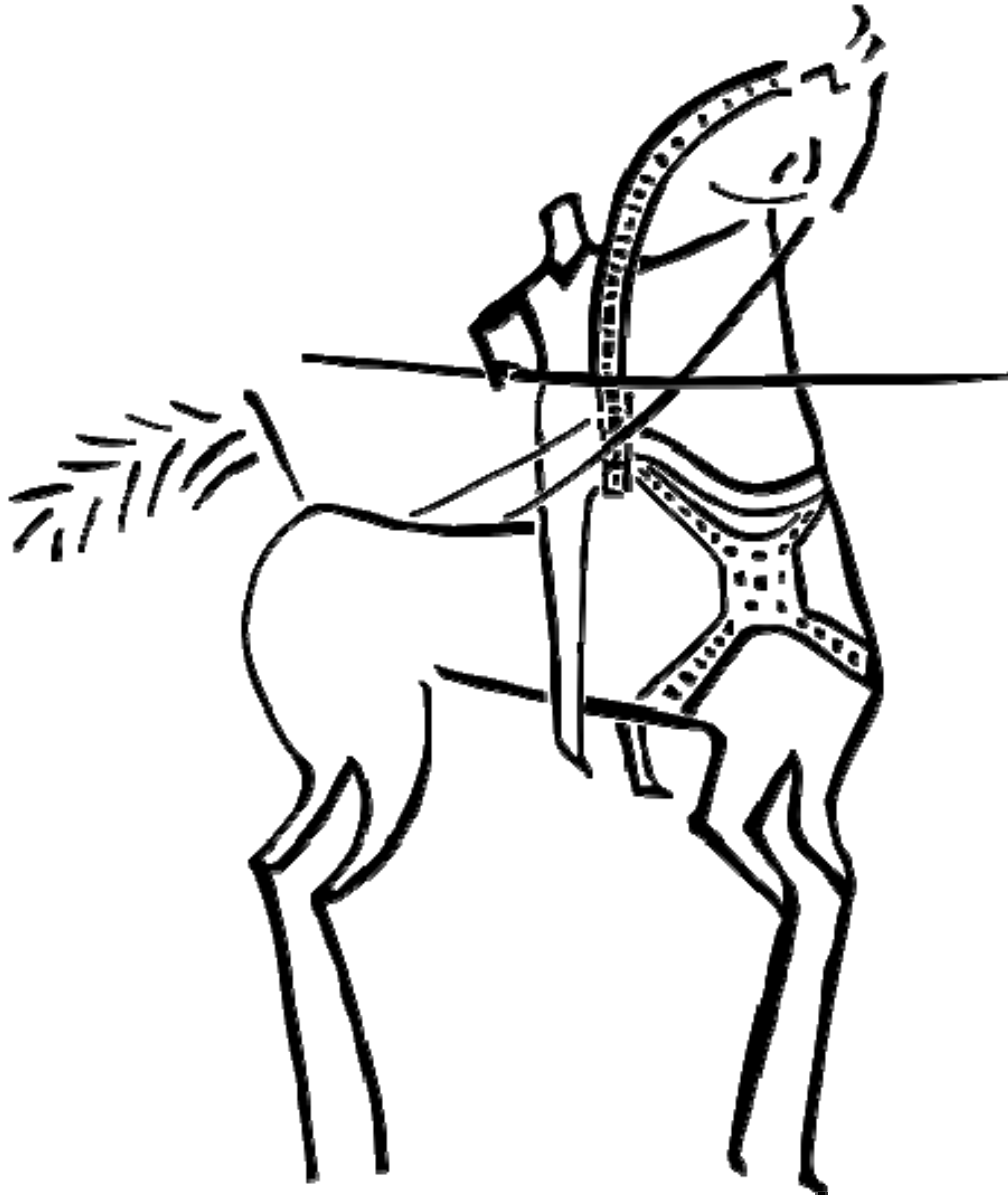


# The British Institute in Amman

An institute of the Council for British Research in the Levant



## Welcome to Amman

Please do not remove this *Welcome Booklet* from your room  
A copy may be downloaded from <http://www.bi-amman.org.uk/hostel.html>

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## *Introduction*

The British Institute in Amman (BI-Amman) is the Council for British Research in the Levant's local institute in Jordan. We are a membership-based organization that provides support and facilities to researchers and students, including a library, hostel, IT facilities, and workspace. We have vehicles and field equipment available for hire.

The BI-Amman hosts regular events. If you are interested in presenting a lecture, leading a seminar in our Social Science Research Group seminar series, organizing a workshop or conference please contact the BI-Amman Director.

In partnership with the Qasid Language Institute, we offer Arabic language training. To learn about the opportunities visit: <http://www.bi-amman.org.uk/arabic.html>

The BI-Amman is located in Tla' Al-Ali, Amman, a short walk from the American Center of Oriental Research (ACOR), the German Protestant Institute of Archaeology (GPIA) and the University of Jordan.

Please note that the main services we provide are designed to facilitate research. CBRL is a non-profit making organization and all charges are designed to cover costs. Many of our charges rely on trust – we keep the costs as low as possible, help us to do this by making sure you pay for what you use. While we endeavour to provide the best service we can, do not expect the level of service that you might get by paying commercial rates. In return you will find us much more tolerant of some of the inevitable wear and tear incurred during research – so long as you let us know so that we can fix problems before the next user discovers them!

To report any general maintenance issues, e.g. light bulb replacement, non-functioning equipment, please send an email to our administrator, Nadja Qaisi ([info@bi-amman.org.uk](mailto:info@bi-amman.org.uk)) or report the problem during open office hours (9-11 am; 2-3.30 pm).

## *Membership*

All users who stay in the hostel for more than one night must become members of CBRL. Membership (£45 individual, £20 student/unwaged) is valid from 1 January to 31 December.

Individual membership benefits include:

- Full access to the library, computers, fax, email, research and internet facilities, use of the address for correspondence (all subject to regulations and applicable charges).
- Subscription to *Levant* and the *CBRL Bulletin* and notification of lectures and conferences.

In addition the CBRL membership card can sometimes allow reduced entry to the major heritage sites (in Jordan only).

Please note that if you are here as part of a project and will not be using our facilities outside of that participation, then the project should cover you under its Project Membership – check with your Director.

### *Project Membership Charges (correct at 1st September 2011)*

Team Members	CBRL funded/affiliated	Non-CBRL
3-10	£65	£95
11-20	£95	£125
More than 20	£125	£160

Team members can stay for two nights at the beginning and end of field work without becoming individual members. Of course, Project Membership will not bring you *Levant* or the *Bulletin* and we would welcome your individual membership.

## *British Institute in Amman Staff*

Staff at the BI-Amman currently include the Director, the Administrator, and a Librarian/Research Assistant. Also associated with the Institute is our Research Director in Syria who resides in Damascus. There are two housekeepers, a caretaker and a part-time handyman. Long-term residents, such as Visiting Research Scholars and Fellows as well as Qasid Arabic Language Scholars, should receive a more detailed orientation to the British Institute and its facilities on arrival (please check with the Director).

British Institute in Amman Director	Carol Palmer
Research Director (Syria)	Daniel Neep
Administrator	Nadja Qaisi
Librarian and Research Assistant	John Hayhurst
Caretaker	Mohammad
Housekeepers	Baby, Esmorelda (Fellows' Flat)
Handyman	Issa

## *Office Hours*

Staff are here to assist you in your research and studies, but please show consideration by trying to keep your business to normal working hours: **8.30am to 5pm, Sundays to Thursdays**. The Administrator has open office hours for residents between **9-11am** and **2-3.30pm**. You are welcome to email the Administrator or any member of staff with non-urgent queries or to arrange an appointment. However, please do not hesitate to contact staff in an emergency and contact numbers are at the end of this guide. Note that weekends are Fridays and Saturdays and most government departments, banks, and embassies are shut on these days.

## *Arrival*

Please complete a registration form when you first arrive, or whenever the relevant information has changed. This can be obtained from the office, and should be returned to the office on completion.

Guests will be given the current code for the key-pad entry system to access the front gate and side door. Please make sure that you close doors securely on entering and leaving the building.

### *Visas*

Single entry visas into Jordan can be bought at all main points of entry (excluding the King Hussein/Allenby Bridge) for 20 JD which allow a stay of up to one month. The visa can be extended for a total of up to three months from the date of entry – please ask the Administrator when you arrive if you need this service. We have recently learned that, in principle, visas can be further extended from three to six months in total from the date of entry through application to the Ministry of the Interior. We can assist you with this, for a small fee, but it is a process we are still testing.

If you do not extend your visa when you exit Jordan, for each day you overstay there is a charge of 1.5 JD. Other than the fine, as far as we are aware, there are no further consequences. Many individuals manage long-term stays through exiting and re-entering the Kingdom at regular intervals. Each time you exit and re-enter Jordan, the process starts again.

Please note that visa requirements often change with no notice. We will always do our best to advise you of the latest requirements but please be patient as it may require several visits to police stations and offices to sort everything out, especially where you may have incurred fines through late application. A blood test may or may not be required. Our advice is always to apply early and to be prepared to exit and re-enter Jordan as an option to extend your total stay.

*Visas to Syria:* UK passport holders must apply for Syrian entry visas in London prior to their departure. Your passport must contain no Israeli stamps or any evidence of that you have travelled there (e.g. exit stamps from the northern crossing, evidence of the luggage stickers used at the King Hussein/Allenby Bridge, etc.). Please make sure you plan ahead if you wish to visit Syria.

### *Departure*

Please strip the sheets off your bed at the end of your stay so that the housekeeper knows you have gone. Return any keys to the Administrator.

### *Payment of bills*

All bills should be paid during office hours. If this is impossible please arrange an alternative with staff at least one day in advance. Payment should preferably be in JD cash. A handling fee will be charged for any bills settled in any other currency. At present this is JD 5 for accounts under JD100 and 2.5% of the bill for amounts over JD100.

### *Payment by Credit Card*

Payment by debit or credit card (Visa/Delta/Eurocard/Mastercard/Maestro/Solo/JCB) is possible during office hours. A transaction fee applies which will vary depending on the card used.

# *The British Institute in Amman Building*

## *Location*

The British Institute in Amman is located in Tla' al-'Ali, on a ridge opposite the University of Jordan. It is very close to both the German Protestant Institute of Archaeology (GPIA) and the American Center for Oriental Research (ACOR). The easiest landmark for taxi drivers is the Amman International Hotel, next to the German Institute. To find the Institute from there, simply follow the road to the top of the hill, and we are on the right on the corner after the mosque. Alternatively you can tell them to go to Suq as-Sultan and then proceed up the hill from the small circle (roundabout) nearest Jordan University Street, continuing straight up and along for 1.5km. A map can be found at the end of this booklet.

## *Building Layout*

**Ground Floor** Main BI-Amman office, CARA and NIASD offices, as well as the archaeological workroom/lab space with reference collections. The kitchen is on the ground floor.

**Basement** - where all field equipment, artefacts and samples are stored. (Please note that although the BI-Amman does store material that is being worked on by a live project, we are not a long-term storage facility, except for limited quantities of material donated as reference material by prior agreement.)

**First Floor** - library, map collection, archive collections, archive/research room, and staff accommodation. There is a bathroom which is also available for use by hostel guests.

**Second Floor** - hostel

**Third Floor** - the Fellows' Flat, a self-contained apartment for long-term, generally more senior, scholars.

**Roof** - water, central heating boilers, and fuel tanks. Occasional barbeques are held here by prior arrangement with staff.

## *Library*

The library is open **8.30am to 5.00pm** on working days, although residents and CBRL members may use it out of hours. Information about the online library catalogue system and regulations covering library use can be found in the library. The map room can only be used by arrangement with a member of staff.

Please note that the library computers are primarily for access to the online library catalogue and online journals. Guests who wish to use an institute computer for prolonged periods should use the computer in the archive/research room.

### *Computing facilities*

Institute computers are all PCs running Windows XP. All the computers are connected to the internet and all facilities can be accessed 24 hours a day. The current Wifi passwords are posted on the notice boards on the library and hostel floors. Wireless internet is free. Please note that, while generally very good, due to the current status of internet provision in Jordan we cannot guarantee uninterrupted service. A list of charges for other computer services (printing, scanning, long-term use of the computer in the research room) is given at the back of the booklet.

We have two open access computers in the library that are connected to an A4 black and white printer. The archive/research room provides an additional computer for scanning (A4 & A3) and printing up to A3 colour pages. This computer also has graphics and GIS software.

You are welcome to use your own laptops and access our power supply. Please note that we cannot be held responsible for any power failures or surges.

### *Other Facilities*

Dig equipment, survey equipment, vehicles, camping equipment are all available for hire. Please ask staff for details. For a complete list of equipment visit our website: [www.bi-amman.org.uk/](http://www.bi-amman.org.uk/)

### *Hostel*

- Four bedrooms and 2 bathrooms (there is also a bathroom on the library floor). Please conserve water at all times.
- Lounge with TV, satellite, DVD player and VCR, and a balcony. Table Tennis table.
- Hostel fridge - please feel free to store your own things in the fridge, but don't forget to label them and remove them upon departure.
- Washing facilities include an automatic washing machine on the ground floor (list use in the Laundry Book), an iron and board, and a drying rack. Please strip the sheets off your bed if you wish them to be changed.

We appreciate that some people wishing to use our facilities may live outside the Institute or may be placed in alternative accommodation by project directors. We are happy to extend all the privileges of being a guest (including out of hours access to the library, breakfast etc) to CBRL members whenever possible, but you must arrange this with a member of staff in advance.

### *Kitchen*

The kitchen is on the ground floor. **Breakfast (8.00 - 9.00am)** is available for hostel guests and others who have made advance arrangements (and paid a small charge). There is a morning tea break at 10.30 and an afternoon tea break at 3.30pm. Lunch and dinner are not provided, but guests are free to use the kitchen (for lunch preferably between 1pm and 2pm to reduce the disturbance caused by people cooking). Both fridge and marked cupboard space are available to guests to store food. Please make sure you clean up after yourself and keep your fridge supply within limits, bearing in mind that there are many others who use it. Please also clear out your cupboard and fridge space before you leave by distributing to guests, placing in the 'Breakfast for residents' fridge, or leaving on the table (all food left on the table is viewed as available for public distribution/consumption).

### *Fellows' Flat*

On the top floor of the building is the Fellows' Flat, accommodation primarily intended for long-term post-doctoral researchers. This large and comfortable flat contains three study bedrooms and its own self-catering kitchen and lounge. Included with the flat are use of the British Institute's wireless broadband internet, satellite TV, once weekly cleaning (currently Thursdays), a washing machine, and own separate phone line. No food is included. All residents must be current CBRL members. Currently, one room in this flat is booked long-term by researchers from the University of Copenhagen.

### *Communications*

Telephone, fax, email and postage are all available. Dial 9 to get an outside telephone line from the phone in the hostel and Fellows' Flat (local land-lines only). Long distance calls may be made from the office and faxes sent during office hours. To post letters, please leave them with our Administrator, who will bill you for postage with any other bills. Members may use the British Institute in Amman address as their postal address in Jordan. Incoming post and monthly bills are left in the top tray of the green plastic stand in the small lounge of the hostel.

## *Department of Antiquities permits*

When members need a permit from the Department of Antiquities they must be sent to us first as they no longer issue permits to individuals not affiliated with a recognized Jordan-based institution. It also helps us track the permit's progress for you, and ensures that we know when they first reach the Department. Similarly, we ask that members copy loan requests to us.

## *Security*

All visitors will be aware that the political and security situation in the Middle East can be volatile. While the British Institute in Amman has rarely had any specific security problems, it is important that sensible precautions are taken. Please check Foreign Office travel advice for details of the current situation, [www.fco.gov.uk](http://www.fco.gov.uk), and register yourself with your embassy. For registration of British Nationals overseas, see: <https://www.locate.fco.gov.uk/locateportal/>

Visitors are reminded to dress and behave appropriately, both when out and when within the working areas of the Institute. The advice of the British Embassy is to avoid large crowds, especially after the mid-day prayers on Fridays. Because of this we suggest you avoid downtown Amman around the middle of the day on Fridays. We also recommend against women taking taxis by themselves late at night. If you have any questions about where it may be inadvisable to go, or what might constitute appropriate dress, please check with staff or a long-term resident.

Please do not disclose the security code to enter the institute to non-residents and make sure that you close doors securely when entering and leaving the building. Guests are responsible for letting non-resident guests into and out of the building.

Small valuables can be placed in the office safe (during working hours). Note that we take no responsibility for items left in rooms or in the safe in case of theft. Also please note that, except by prior arrangement, items cannot be removed from the safe except during working hours.

Please keep alert for strangers hanging around the building, or for unidentified bags lying around. Report anything you are suspicious of to a member of staff. In an emergency contact the Embassy security staff (British Embassy Security: 5909200. Hasan al-Ajrami: 0795501834). The building's outside lights go on automatically after dark.

## *Panic Buttons and Alarms*

If you feel in danger, there are panic buttons:

1. In the library, on the wall above the new acquisitions, next to the library alarm system
2. In the hostel, next to the main entrance.
3. Next to Nadja's desk in the office

The British Embassy will call when the alarm is sounded. In order to cancel the alarm, a code number is requested. This number is known to all members of staff and long-term residents.

## *Local Facilities*

### *Groceries*

The closest facilities to the Institute include two supermarkets, *Lumi Market* and *Farah wa Shahid*, a small corner shop, a dry cleaners, a men's hairdressers, and a pharmacy. These are a five minute walk away when you turn left upon exiting the Institute main gate. Continuing along the street and to the bottom of this hill in the same direction, Suq as-Sultan is now a very well developed strip of stores selling a wide range of goods. The nearest money exchanger is there, but there are no ATMs yet. The walk to Suq as-Sultan takes about 20 minutes to half an hour.

Closer to the Institute is a shopping area behind University Street, which can be reached by turning right upon exiting the main gate, turning right again at the corner, and then finally turning right again at the end of the road/bottom of the hill. Although this walk is much shorter (the walk down takes only about 5-10 minutes), be aware that this hill is extremely steep and a taxi may be required for the climb back up (easily found around the University Street area).

The closest large supermarket is *C-Town* in the Amman Mall by Jubilee (Al-Waha) circle, where you can also find an off-licence. Other supermarkets include *Safeway* in Shmeisani (open 24 hrs), Carrefour in City Mall, and *Cozmo* in Sweifieh by 7th Circle, while Mecca Mall (Mecca Street) has a wide range of stores, a multiplex cinema and a *Miles* supermarket that is very useful for specialized imported goods. Shops generally open at 9-10am and shut c. 9pm (often later), but many close for a period in the afternoon (especially in Sweifieh). Some shops close on Fridays.

### *Money*

There are many cash machines (ATMs) in Amman, with the closest on University Street and Medina Street. Travellers' cheques can be cashed at the Housing Bank on Jubaiha High Street (Sun-Thurs 8.30am-12.30pm). They may wish to see receipts of purchase for your travellers' cheques. Explore alternatives before relying on travellers' cheques. Western Union money transfer outlets may be found across from the main gate of the university and in Suq as-Sultan.

### *Snacks/Take Away*

There are many restaurants and take away food outlets in Amman. Suq as-Sultan has a variety of falafel and shawerma outlets and one of the best pizza places, *Pizza Al Reef*, is on Medina Street

down by Jubilee circle (no delivery unfortunately). Also on Medina Street is Abu Jbara, a very good sit-down falafel, hummus, ful etc. restaurant that also does sandwiches. Fast food outlets abound; many, can be found opposite the University of Jordan down on University Street. This area also has a number of inexpensive but good quality snack options, including a *Lebnani Snack* and *Beadro's Ice Cream and Donuts* (before University Street when coming from the Institute, next to the Golden Sands hotel). Around the corner, near the northern gate of Jordan University in Jubaiha, there are many juice bars, coffee shops, and inexpensive food options, the best of which include the Yemeni *Bab al Yemen* and the Turkish *Istanbul*.

Farther afield, *Reem*, on 2nd Circle, is considered one of the best shawerma stops in town, although for mana'ousheh (bread based pastries with various fillings and toppings), go around the corner to *B* (across from the *Belle Vue* hotel).

### *Dining Out*

Nearby Arabic restaurants include *Reem Al Bawadi* (good arguileh, 065515419), *Al bal* on University Street and the "Windmill" (aka *Tawaheen Al Hawa*, serves alcohol) on Jubilee circle. *Al Quds* restaurant, downtown, serves cheap and tasty Jordanian dishes such as maqlouba, kebseh, and mansaf.

For more upmarket fare, *Fakhr el Din* between 1st and 2nd Circle (06 4652399) has been consistently voted the best restaurant in Amman. The *Wild Jordan Café*, off Rainbow street near 1st circle, is under the same ownership. The Romero Group operates several trendy restaurant/bars in Amman and the surrounding area ([www.romero-jordan.com](http://www.romero-jordan.com)). For Italian food *Romero's* (06 4644227) opposite the Inter-Continental hotel near 3rd circle is highly recommended. The *Living Room* in the same area has a broad menu, a cosy atmosphere, and good bar offerings.

The Howard Johnson Al Qasr in Shmeisani has several good food outlets including its top floor *Vinaigrette* (065620528) which serves sushi and salads. *Whispers* in Shmeisani and *Tche tche*, with locations in Abdoun and on Rainbow Street, offer wide-ranging menus with sandwiches, pastas, salads, pizzas, etc.

### *Coffee and Sweets*

For coffee, cappuccinos and the like there is a *Gloria Jean's* on University Street opposite the main gate, *In-House Coffee* (in Swefieh behind Zara), *Books@Cafe* (064650457, also a bookshop, club and

bar) off Rainbow Street (1st Circle), the *Wild Jordan Café* (mentioned above) and the *Blue Fig* (which also does good food and has live music at night) in Abdoun. *Crumbs* in Abdoun has good coffee and European style pastries. For good Arabic pastries, *Habibeh* or *Jabri* are the best, although there are many small sweets shops around the downtown area.

### *Nightlife*

For nightlife the best clubs are currently considered to be *Nai* (064666140, Howard Johnson Al Qasr), *Harir* in Abdoun and *Cube* near 2nd Circle (06 4639197, attached to the Shepherd Hotel, with 80s-themed Wednesdays). There are also several Irish pubs such as the *Big Fellow Irish Pub* (5934766) in the Sheraton, Abdoun. Check the website of Romero Events (see above) for special party events in Wadi Rum, Aqaba and the Citadel.

### *Cultural Activities*

The *King Hussein Cultural Center*, in downtown Amman, hosts a wide variety of cultural events, including theatre, dance, music, film, and comedy, among others (<http://www.pacjo.org/default.asp>). Magazines and booklets like *Jordan Today* carry listings for forthcoming events and festivals.

### *Music*

*Canvas* (06 4632211), across from the National Museum of Art in Jebel Webdeh, is a restaurant/bar with live jazz every Tuesday evening. The restaurant *Marsa Beirut* (06 5777222) on Mecca Street frequently hosts live music as well.

### *Art*

*Jordan National Gallery of Fine Art* holds a permanent collection and changing exhibits featuring regional and Jordanian contemporary art and sculpture (06 4630128, open daily except Tuesday 9am-5pm, 1JD).

*Darat al-Funun*, in Jebel Webdeh just up the hill from downtown and the King Hussein mosque, is one of the best-known and most popular art galleries in Amman. It is housed in three 1920s villas and hosts regular exhibitions of new and upcoming artists from the region and abroad (06 4643251, open daily except Friday 10am-7pm, Thurs 8pm; check the website for current information: <http://daratalfunun.org>). Other galleries are the *Orfali* in Um Utheina, which also

offers classes, music, and poetry events (551 0603, 552 6932; <http://www.orfali.net/>) and *Nabad* near 1st Circle.

### *Film*

The *Royal Film Commission* has regular screenings of local and foreign films at its location just off of Rainbow Street (<http://www.film.jo>). There are also popular cinemas in City Mall (mostly in English with Arabic subtitles) and Mecca Mall (mostly in Arabic, some English with subtitles).

### *Gyms*

There is a popular ladies gym, *Revolution*, very close to the Institute. There are other ladies gyms off University Street, such as *Curves* in the building beside MacDonaldis. Men's gyms are slightly further afield. There are new gyms opening up all the time in Amman – ask around.

### *Outdoor Activities*

Biking is becoming an increasingly popular weekend activity in Jordan, and groups like *Cycle Jordan* (0785552525; <http://cycling-jordan.com>) and *Bike Rush* (0799454586) offer weekly day excursions for all levels of fitness.

### *Places of Interest*

- Downtown (*Wasat al-balad*) - apart from the variety of malls that are springing up all over Amman, the area around the Husseini mosque is the main bazaar area. To the east is *Suq as-Sukar* (Sugar Market). To the south is King Talal Street and Saqf Sayl (roof of the stream) full of stores selling household goods, and further on the main fruit and vegetable market. The Gold Suq is in nearby King Faisal Street to the north-west.
- Amman Citadel - (Jebel Al-Qal'a, overlooking downtown) Citadel hill has been settled by humans since Paleolithic times. Most of the buildings from the Roman, Byzantine and Islamic periods are now rubble, but you can still see a huge Umayyad palace and the Roman Temple of Hercules. Here too is the Jordanian Archaeological Museum (daily except Fri 8am-6pm, (winter 5pm) Fri 8am-4pm; 2JD) which houses collections from the Neolithic, Bronze and Iron Age, Hellenistic, Byzantine periods and a less chronological collection of Nabatean and Islamic art.

Soon, however, many of the items here will be moved to the Jordan Museum in Ras Al-Ain (current estimated opening date is Jan. 2012).

- Roman Theatre - (downtown, daily 7am to sunset) cut into the side of a hill that was once a cemetery, during the 2nd century AD in the reign of Emperor Marchus Aurelius for an audience of up to 6000 people, is the most impressive remnant of the Roman city of Philadelphia. There are two small museums by the stage: Folklore Museum and Museum of Popular Traditions (both open daily 9am-5pm, Fri 10am-4pm: 1JD)
- Abdali - The place to take service taxis to Syria or Lebanon. There is also a Friday market selling second-hand clothes (more second-hand clothes stores can be found behind 2nd circle), as well as fresh fruit and vegetables.

### *Travel*

Travel around Amman is easy, yellow taxis which all use meters perhaps being the simplest method. It is easy to find one, just walk from the institute building to any of the main streets nearby. Taxis available for hire will often hoot as they drive past.

Travelling further afield is also relatively easy and there are a number of choices, including car hire, taxis, service taxis and buses. Buses and service taxis to the north of Jordan (Jerash, Ajloun, Irbid, etc.) depart from the new North Bus Station, *Al Mu'jama' al Shimali*, in Tabarbour in North Amman, and not from Abdali as many guidebooks indicate. To travel to Petra and Aqaba, we recommend the JETT buses that leave from Abdali and 7th Circle. To buy a ticket/reserve a place on a JETT bus, you need to go in person to the booking office with proof of identity. Other buses and service taxis to multiple destinations in the south of Jordan depart from the South Bus Station, *Al Mu'jama' al Janoubi*.

If you wish to travel economically, a summarized guide to using local service taxis and buses is at the back of this guide. If you need to travel long distances using public transport, our main advice is to SET OFF EARLY. There is an airport bus that leaves from the North Bus Station in Tabarbour and which only costs 3 JD and a Royal Jordanian bus service from 7th Circle (for those booked on RJ flights only, please check-in there at least 3 hours ahead to use this service).

For those working on less of a tight budget, we can supply names of reliable taxi drivers for you to arrange special trips and especially taxi rides to the airport in the middle of the night.

## *Health and Safety*

**Immunization:** Make sure you have all the necessary immunization before you come out. Explain where you will be working and visiting. Archaeologists working in the UK or the Levant should always keep their anti tetanus up to date.

**Drinking water:** We recommend that you don't drink the tap water in Amman. As the supply has become more restricted the quality has declined. Tap water is fine if boiled for tea, coffee and cooking, and is OK for brushing teeth, washing fruit, etc. There is a drinking water supply in the kitchen and another in the hostel.

**Food safety:** There is an occasional risk of food poisoning, perhaps mostly from roadside stalls. If you are worried ask staff for advice. Do make sure you thoroughly wash or peel fruit and vegetables. Perhaps the most important precaution you can take is to be scrupulous in your personal hygiene.

**Driving:** Most of the rules regarding driving are the same as in the UK. Where one is fitted you should always wear your seatbelt. Don't drink and drive. The reasons that have persuaded most people that these are sensible precautions in the UK apply doubly in Amman. In addition the police will stop you if they see you with no seatbelt on. Police speed traps are frequent and fines are on-the-spot. Speed traffic cameras are becoming increasingly common in Amman, especially on bridges and in tunnels where the speed limit is often 50 km/hour.

**Risk assessment:** All fieldwork should be conducted within the framework of a proper Risk Assessment. In most cases this is best done within the framework of projects base University Health and Safety system.

*If you think you need to see a doctor*

During office hours and for non-urgent cases, please ask a member of staff for advice and assistance. Outside office hours and for emergencies, we recommend that, in the first instance, you visit an emergency clinic at either the *Al-Isra' Hospital* (tel: 5300300), close by on University Street, or, further afield, the *Khalidi hospital* between 3rd and 4th Circles (tel: 06 4644281), the *Arab Medical Center* behind the Sheraton on 5th Circle (tel.: 5921199) or the *Palestine Hospital* (tel.: 5607071), which is near to the *Marriot Hotel* on 'Interior Circle'. They are friendly and efficient and can assess you quickly. Charges are reasonable and payment is made on the spot (typically c. 10 JD for a basic consultation). If you are alone and do not feel well enough to drive or wait for a taxi from the street, either call one of our recommended taxi drivers to take you (e.g. Osama Dassouqi at: 0777826492) or call a member of staff: Carol (0775334437) or Nadja (0796762814). For severe medical emergencies dial 193 for an ambulance. Always ensure you have adequate medical insurance. Jordan is well known in the region for its excellent medical care.

There is excellent availability of medication at local pharmacies and it is possible to purchase medication that would normally require a prescription in the UK or US. The closest pharmacy to the Institute is next to *Farah wa Shahid* supermarket (*Lablab Pharmacy*).

## Charges

Accommodation		GBP	JD
<b>Hostel</b>			
<i>Salaried</i>			
Short stay	per night	25	
Long stay (30 days and over)	per night	20	
<i>Unwaged</i>			
Short stay	per night	18	
Long stay (30 days and over)	per night	15	
Breakfast (visitors)			3.000
<b>Fellows' Flat</b>			
<i>Length of Stay</i>	<i>Single Occupancy</i>	<i>Double occupancy</i>	
7 nights - 1 month >	£35 per night	£40 per night	
>1 month - 3 months	£150 per week	£175 per week	
More than 3 months	£450 per month	£525 per month	

All overnight stays include breakfast.

There is an additional charge of £2 for those staying only one night.

*Charges (cont.)*

<b>Xerox and Computer charges</b>		JD
A4 Xerox	per copy	0.050
<i>Local Jordanian university students</i>	per copy	0.020
A3 Xerox	per copy	0.100
Printing b/w (A4)	per sheet	0.100
Printing colour (A4)	per sheet	1.000
Printing colour (A3)	per sheet	2.000
Scanning (A4)	per sheet	0.100
Scanning (A3)	per sheet	0.200
CD (blank)	1	1.000
DVD (blank)	1	1.500
Wireless Internet Access	no charge	no charge
Graphics computer, short term	per hour, after first half hour	1.000
<b>Map of Amman</b> (English or Arabic)	1	2.000
<b>Telephone</b>		
Local	per min	---
Arab states and Israel	per min	1.500
Europe, Cyprus, Turkey	per min	2.500
Rest of world	per min	2.750
<b>Fax</b> (as above plus 1JD)		
<b>Washing Machine</b>	per load	2.000

For the hire of field equipment please ask a member of staff.

## *Useful Contacts*

BI-Amman:	Tel: +962 (0)65341317 Fax: +962 (0)65337197	info@bi-amman.org.uk
CBRL London:	+44 (0)2079695296	cbrl@britac.ac.uk
Kenyon Institute:	+ 972 (0)2 582 8101	info@kenyon-institute.org.uk
Damascus Office:	+963 (0)11 331 7147	director@bi-damascus.org.uk
Airport:	06 4453307	<a href="http://www.amman-airport.com/">http://www.amman-airport.com/</a>
British Airways:	06 5828801	
BMI:	06 5548951	
Lufthansa:	06 5200180	
RJ Head Office:	06 5202000	AMMDDRJ@rj.com
RJ 7th Circle Sales Office:	5100000	cty@rj.com
Dept. of Antiquities:	06 4644336	doa@nic.net.jo
Taxi Osama Dassouqi	0777826492	Available all the time, speaks English
Taxi Ahmed:	0795221998	(speaks English; weekends and out-of-office hours)
Taxi Kamal:	0795660104	(speaks English)

Taxi Abu Hassan:	0795687280	(speaks German)
Royal Cultural Centre:	06 5661026	
British Council	06 4636147	www.britishcouncil.org.jo
IFPO	06 4611872	ifpo_amm@orange.jo
ACOR	06 5346117	acor@acorjordan.org
GPI/DEI	06 5342924	gpia@go.com.jo

### *Emergency Numbers*

BI-Amman Director (Carol Palmer)	0775334437	
Administrator (Nadja Qaisi)	0796762814	
Librarian/RA (John Hayhurst)	0776059628	
Capital Police	192	
Ambulance	193	
Fire Dept.	199	
Security Police	191	
British Embassy	5909200	

Calls to landlines within Amman are free from any institute phone. Don't forget to dial 9 first to get an external line. Outside Amman and for international calls as well as mobiles, please ask to use the office phone during working hours.

For all but the shortest term guests, we recommend that you purchase a Jordanian SIM card for use within in Jordan, which are widely available from mobile phone outlets.

## *Local Buses and Services*

*Public transport tips courtesy of John Hayhurst and Ana Silkatcheva*

From the **British Institute/CBRL** it is possible to get to most points of interest using buses that stop opposite the main gate of the University of Jordan on University Street (*Shar'a al-Jaam'a*). Taking a bus is simple, if a little daunting at first. It is best to state your destination before you get on. This will make sure you're on the right bus and will usually mean that the controller will help you when it comes to stopping in the right place. Most buses will have a controller who collects the fare and shouts out the stops as they come up. Simply raise your hand and call out your destination when you hear it announced. If there is no controller let the driver know your destination when you get on and hand him the fare when you get off. There are set fares for each destination, but as a non-local you may be asked to pay a little more.

To get **Downtown** (*wasat al-balad*), take the **Raghadan** bus. Get off "before the tunnel" (*qabel an-nafaq*), after 'Abdali. It is then a short walk (bear right) to the centre of town. The fare should be JD 0.45.

To get to the **North Bus Station** (*mujam'a al-shamal* – or just *shamal*) (for buses to **Irbid, Jerash**, and **'Ajloun, Queen 'Alia Airport**, as well as points in **'Amman city**) take the **Shamal** bus. You will be dropped off at the footbridge to the station or be taken to the station itself. The fare should be JD 0.30.

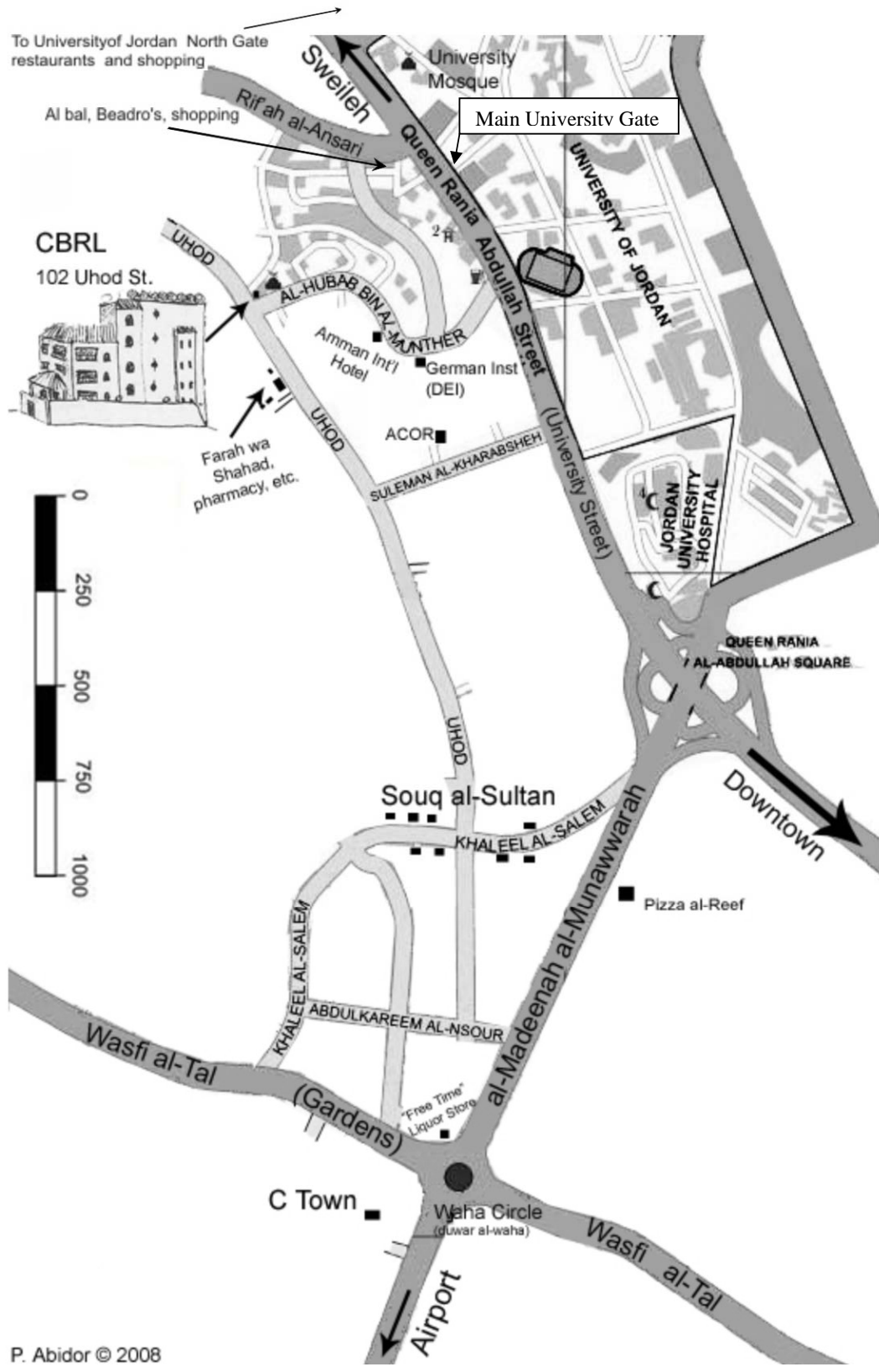
To get to **Qasid Language Institute**, take any bus and get off at **Sports City Circle** (*duwar al-madeena* – often simply referred to as *al-madeena*), where you have to cross the road via the footbridge. The fare should be JD 0.30.

To get to the **South Bus Station** (*Mujam'a al-Janub*) (for buses to **Karak, Petra/Wadi Musa** and **'Aqaba**), you will need to travel first to the North Bus Station and then take a *service* taxi to the South Bus Station.

Alternatively, many of these places can be reached using buses and services that depart on the streets around the **Ministry of the Interior Circle** (*Duwar al-dakhlīyya* - or just *Dakhlīyya*). *Service* taxis from around here will take you to **Raghadan Station** (for **downtown Amman**) and to **Jebel Amman**. Most buses from opposite the university main gate will go via *Dakhlīyya*.

To get back to the Institute catch a **Sweileh** bus (or any bus going to the university) via University Street. Get off at the university main gate (*bab al-ra`eesi* – or just *ra`eesi*) and cross the road via the underpass.

# Local Map



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